

CHRISTCHURCH TOWN COUNCIL

COMMUNITY COMMITTEE

Minutes of the Meeting held on 2 July 2019 at 6.00pm at the Druitt Hall,
High Street, Christchurch BH23 1AJ

Present:-

- Chairman: Honorary Freeman Cllr C Bungey
- Vice-Chairman: Cllr S J McCormack
- Present: Cllr Mrs S Bungey, Cllr G R Jarvis, Cllr G E E Polson and Cllr Mrs S Spittle.
- Officers Present: D Lucas, Town Clerk
S Roxby, Administrative Support Officer
- Apologies: Cllr A E Coulton, Cllr C A Gardiner and Cllr W Grace.

26. Election of Vice-Chairman

RESOLVED that Councillor Cllr S J McCormack be elected as Vice-Chairman of the Committee for the 2019/2020 Municipal Year.

Voting: Unanimous

27. Declarations of Interest

There were no declarations of interest on this occasion.

28. Public Participation

Mr Peter Fenning, a member of The Christchurch Antiquarians, provided the Committee with an overview of the proposed Archaeological/Geophysical Survey at Druitt Gardens and were informed that it would be non-intrusive using ground penetrating radar.

The following points were noted:

- Metal detectors were not permitted at an ancient monument site.
- People would be on site to give out information to the public.
- A sign would be erected at the site to advise details of the survey work being carried out to keep the public informed.
- Results of the survey would be provided in The Christchurch Antiquarians newsletters and be forwarded to all Christchurch Town Councillors.

29. Public Questions

There were no questions from the public on this occasion.

30. Druitt Gardens Archaeological/Geophysical Survey

The Town Clerk submitted a report, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Members were asked to consider the report relating to the proposed survey of Druitt Gardens.

Following an overview of the proposed survey provided by Mr Peter Fenning, a member of The Christchurch Antiquarians, Members agreed to the Town Council granting a licence.

RESOLVED that the Town Council:

- (a) Agrees to grant a licence for the proposed survey;**
- (b) Delegates to the Town Clerk all necessary actions to complete the licence and funding of the survey; and**
- (c) The Town Clerk reports to the Community Committee any findings of the survey.**

Voting: unanimous

31. Defibrillator Installation at Druitt Hall

The Town Clerk submitted a report, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Members were provided with details of the proposed installation of a publicly available defibrillator.

Members questioned if training would be provided to the public and were informed that as soon as the defibrillator cabinet was opened that a recorded message explained how to use the equipment.

Members felt that training should be given to staff of the Town Council and the Regent Centre and also Druitt Hall users if volunteers could be arranged to provide training.

Members enquired about possible vandalization to the equipment and were advised that a 999-phone call was required to request that the defibrillator cabinet was opened.

RESOLVED that the Town Council:

- (a) Consent given subject to the conditions and limitations contained in the report for the installation of a publicly accessible defibrillator, defibrillator cabinet and public notice at Druitt Hall.**

Voting: Unanimous

32. Report Bin Sticker Campaign

The Town Clerk submitted a report, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Members were asked to consider the "Leave only footprints" campaign from Bournemouth, Christchurch and Poole (BCP) Council.

Following comprehensive debate, the Committee agreed that the Bin Stickers were not suitable in the conservation area of Christchurch.

RESOLVED that the Town Clerk be delegated to write a letter informing BCP Council that Christchurch Town Council did not wish to become part of the "Leave only footprints" scheme at Christchurch Quay.

Voting: unanimous

33. Residents' Survey

Members were asked to consider setting up a working group for the purposes of designing a survey to inform a Town Centre Strategy or such other corporate document.

Members considered that the Town Council should engage with residents and ask what they would like the Town Council to do for the community.

RECOMMENDED to Full Council that a working group be set up and extended to all Members of the Council to design a Residents Survey.

Voting: unanimous

34. Civic Working Group

Members were asked to consider setting up a working group for the purposes of updating the Civic Handbook and considering matters of regalia and customs and practice for the Office of the Mayor.

RECOMMENDED to Full Council that:

- a) a Civic Working Group be set up to meet informally to discuss recommendations to the Community Committee and approved by Full Council; and**
- b) the Town Clerk be delegated to set up the first meeting of the Civic Working Group.**

Voting: unanimous

35. Single Point of Contact with Dorset Constabulary

Members were asked to consider as the Single Point of Contact (SPOC) for the Police and BCP Council following a request from BCP Senior Community Safety Officer. The SPOC would deal with matters relating to community safety, anti-social behaviour and crime.

The Town Clerk informed Members that this would be a two way flow of information between the Police and Council in partnership.

Cllr McCormack, the Vice-Chairman of the Committee volunteered to act as the SPOC.

A motion was proposed by Cllr Mrs S Spittle and seconded by Cllr Mrs S Bungey that to spread the responsibilities, it should be determined by Full Council which Member should be appointed as the SPOC. This proposal was put to the vote: 2:3 (1 abstention). The motion was lost.

Other Members of the Committee proposed that Cllr S J McCormack should be appointed as the SPOC.

RESOLVED that Cllr S J McCormack be appointed as the SPOC for Christchurch Town Council.

Voting: 3:2 (1 abstention)

36. Report Bus Routes - Stanpit

The Town Clerk submitted a report, a copy of which had been circulated to each member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Members were advised of Cllr Jarvis' concerns about the accessibility of buses in the Stanpit area and re-routing suggestions made to assist accessibility.

The Chairman considered that there was also a need for an improved bus service to reduce pollution.

RESOLVED that the Community Committee delegate to the Town Clerk:

- (a) to write a letter signed by the Chairman of Community Committee outlining the problems identified in the report;**
- (b) the letter be sent to 1) CEO of BCP Council, 2) The Director of BCP Council for the Transport Directorate; 3) BCP Ward Members 4) BCP Portfolio holder responsible for public transport 5) More and Yellow Buses 6) Any concerned Residents Association or community group 7) Public Noticeboards in the vicinity.**
- (c) this report be forwarded to the next Full Council meeting to review bus services provision; and**
- (d) all ward members to contact the Town Clerk with any bus service provision concerns prior to the report being forwarded to Full Council.**

Voting: unanimous

37. RESOLVED to exclude the press and public pursuant to Public Bodies (Admissions to Meetings) Act 1960 due to the confidential personal nature of the business and information to be transacted.

Service Level Agreement – Grounds Maintenance and Events Management

The Town Clerk submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

The Town Clerk provided the Committee with an overview of the proposed terms of the Service Level Agreement (SLA) with BCP Council dealing with grounds maintenance and events management.

Voting: unanimous

The meeting ended at 8.05pm

CHAIRMAN