

CHRISTCHURCH TOWN COUNCIL

RESOURCES COMMITTEE

Minutes of the Meeting held on 9 July 2019 at 6.00pm at the Druitt Hall,
High Street, Christchurch BH23 1AJ

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr Mrs S Bungey, Cllr C A Gardiner, Cllr W Grace, Cllr F Neale,
and Cllr M J Tarling.

Apologies: Hon Freeman C Bungey, Cllr A Coulton and Cllr Mrs S Spittle.

Officers present: Daniel Lucas, Town Clerk
Susan Roxby, Administrative Support Officer

38. Declarations of Interest

There were no declarations of interest on this occasion.

39. Minutes

The minutes of the previous meeting held on 11 June 2019 were agreed and signed as an accurate record.

40. Public Participation

There was no public participation on this occasion.

41. Public Questions

There were no questions from the public on this occasion.

42. Adoption of Policies

The Town Clerk provided Members with an overview of the staff-related policies.

RECOMENDED that Full Council Adopt the following staff-related policies:

- a) Grievance Policy**
- b) Disciplinary Policy**
- c) Sickness Absence Policy**

Voting: unanimous

43. Town Clerk's Report

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The Town Clerk provided Members with an overview of the income and expenditure for June 2019.

Members were informed that the Council was exploring options with Stour Valley and Poole Partnership (SVVP) for the outsourcing of allotment invoicing.

Members were updated that the Council's internet provider advised it would not be possible to provide a cheaper email option for Councillors email address' of @christchurch-tc.gov.uk. Other options would result in unreliable and unprotected emails without a backup.

RESOLVED that the report be noted.

Voting: unanimous

44. Budget Monitoring Report

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Town Clerk provided Members with an overview of the quarterly budget statement of the Council's current budgetary position.

A member questioned who would be paying for the Christmas Lights and was advised that Bournemouth, Christchurch and Poole Council would be providing the funding.

The Town Clerk informed Members that there was no provision in the Council's budget to purchase a Performing Rights Society (PRS) Licence. The PRS managed the royalties when music was played at events. It did not have to be the Council who paid for the PRS licence, but the Council did need to check with each event organiser that they had their own PRS licence.

Members felt that they would wait to see what effect this had for the first year of events held before considering whether the Council should buy a PRS Licence.

RESOLVED that the report be noted.

Voting: unanimous

The meeting ended at 7.09pm

CHAIRMAN