

CHRISTCHURCH TOWN COUNCIL

RESOURCES COMMITTEE

Minutes of the Meeting held on 6 August 2019 at 6.00pm at the Drutt Hall,
High Street, Christchurch BH23 1AJ

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr Honorary Freeman Cllr C Bungey, Cllr C A Gardiner, Cllr W Grace, Cllr F F T Neale and Cllr Mrs S Spittle.

Apologies: Cllr Mrs S Bungey and Cllr M J Tarling.

Officers present: Susan Roxby, Administrative Support Officer

64. Declarations of Interest

There were no declarations of interest on this occasion.

65. Minutes of Previous Meeting

The minutes of the meeting held on 9 July 2019 were agreed and signed as an accurate record.

Voting: unanimous

66. Public Participation

Mr Peter Fenning updated Members on a proposed Archaeological/Geophysical Survey at Drutt Gardens which the Council had agreed to grant a licence for at a previous meeting of the Community Committee on 2 July 2019.

Mr Fenning had received a quotation of £675 from Dr Bates, a senior lecturer at St Andrews University, to carry out a survey for up to two days on 21 – 22

August 2019 and requested authorisation of this expenditure for the survey works to go ahead.

The Committee were informed that funds had been allocated for the survey by the former Christchurch Borough Council and that these funds had been carried forward to Christchurch Town Council.

Members thanked Mr Fenning for obtaining the quotation and considered that it was a good opportunity for the survey to be undertaken at a very competitive cost as long as all of the necessary criteria was met.

RESOLVED that:

- a) the Resources Committee authorise the expenditure of £675 for the Survey at Druitt Gardens; and**
- b) delegate to the Town Clerk all necessary actions to complete the licence and funding for the survey to be undertaken on 21st and 22nd August 2019.**

Voting: unanimous

67. Public Questions

There were no questions from the public on this occasion.

68. Town Clerk's Report

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Members were updated that since the printing of the report that a further credit of £30.93 had been received on 30 July 2019 for allotment rent which brought the total receipts figure to £253.93 and the balance of the bank account as at 31 July 2019 to £5,490.36.

Members queried details of any outstanding monies yet to be received from Bournemouth, Christchurch and Poole Council (BCP) and requested that the Town Clerk obtain an update on any outstanding funds due to be transferred from BCP Council to the Town Council.

RESOLVED that:

- a) that the Town Clerk obtain an update on any outstanding funds due to be transferred from BCP Council to the Town Council; and**
- b) the report be noted.**

Voting: unanimous

69. Risk Management Schedule

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Members were asked to consider the Council's Risk Management Strategy and Risk Management Schedule.

Members expressed concerns regarding loan working arrangements and requested that details be included on the schedule.

Members requested that the Risk Management Schedule be reviewed after twelve months following the expiration of Service Level Agreements with BCP Council for play areas.

RECOMMENDED to Full Council the adoption of the Risk Management Strategy and Schedule.

RESOLVED that;

- a) Loan working arrangements be added to the schedule; and**
- b) the Risk Management Schedule be noted.**

Voting: unanimous

70. RESOLVED to exclude the press and public pursuant to Public Bodies (Admissions to Meetings) Act 1960 due to the confidential personal nature of the business and information to be transacted.

Voting: unanimous

71. Report Local Government Pay Award 2019

Members received a verbal update on a back-dated pay award to one of the Council's job roles.

72. Multi-Function Device for Printing, Copying and Scanning

Members received a verbal update and were asked to consider lease options for a Multi-Function Device for printing, copying and scanning at the Old Town Hall.

The meeting ended at 6.55pm

CHAIRMAN