

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 8 October 2019 at 6.00pm at the Druitt Hall,  
High Street, Christchurch BH23 1AJ

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr Honorary Freeman Cllr C Bungey, Cllr Mrs S Bungey, Cllr A E Coulton, Cllr C A Gardiner, , Cllr F F T Neale, Cllr Mrs S Spittle, Cllr M J Tarling.

Apologies: Cllr W Grace

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Administrative Support Officer

**110. Declarations of Interest**

There were no declarations of interest on this occasion.

**111. Minutes of Previous Meeting**

The minutes of the meeting held on 6 August 2019 were agreed and signed as an accurate record.

Voting: unanimous

**112. Public Participation**

There was no public participation on this occasion.

**113. Public Questions**

There were no questions from the public on this occasion.

**114. Town Clerk's Report**

The monthly accounts for the period to the end of September 2019 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

**RESOLVED that:**

**a) the schedule of payments for August 2019 and September 2019 be approved: and**

**b) the monthly accounts for the period to the end of September 2019 be noted.**

Voting: unanimous

**115. Budget Monitoring Report**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Town Clerk provided an overview of the quarterly budget statement of the Council's current budgetary position.

**RESOLVED that the report be noted.**

**116. Rutland Road Allotments**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

The Town Clerk informed Members of the clearance work required on the allotment site.

Members questioned if a representative Councillor inspected the allotments site and requested that the Town Clerk arrange a site visit for Members.

**RESOLVED that:**

**(a) Resources Committee delegate to the Town Clerk in consultation with the Chairman and Vice-Chairman the organisation of**

**contractors and the instruction of clearance works on the boundary of Rutland Rd Allotments and to the rear of Suffolk Avenue;**

- (b) Resources Committee delegate to, and authorises the Town Clerk in consultation with the Chairman and Vice-Chairman the investigation and service of any legal notice as necessary and the subsequent preparation of quotes for the removal of a substantial summerhouse on Plot 40a at Rutland Rd Allotments; and**
- (c) The Town Clerk in consultation with the Chair and Vice-Chair obtains three quotes for the repair of a leaking tap to one of the allotment's water butts and appoints as necessary for the repair.**

Voting: unanimous

Cllr Mrs S Spittle left the meeting at 7.04pm.

- 117. RESOLVED to exclude the press and public pursuant to Public Bodies (Admissions to Meetings) Act 1960 due to the confidential personal nature of the business and information to be transacted.**

Voting: unanimous

- 118. Macebearer contract/payroll**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Members were provided with a verbal update on the Macebearer's contract.

Voting: unanimous

- 119. Service Level Agreement - Grounds**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

The Town Clerk provided a verbal update to Members on the Service Level Agreement.

Cllr M Tarling left the meeting at 7.34pm.

Voting: unanimous

The meeting ended at 7.50pm

CHAIRMAN