

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 10 December 2019 at 6.00pm at the Druitt Hall, High Street, Christchurch BH23 1AJ

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr Honorary Freeman Cllr C Bungey, Cllr Mrs S Bungey, Cllr A E Coulton, Cllr C A Gardiner, Cllr W Grace, and Cllr F F T Neale.

Apologies: Cllr Mrs S Spittle

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Administrative Support Officer

**158. Declarations of Interest**

There were no declarations of interest on this occasion.

**159. Minutes of Previous Meeting**

The minutes of the meeting held on 5 November 2019 were agreed and signed as an accurate record.

Voting: unanimous

**160. Public Participation**

Cllr Coulton updated Members on the Christchurch Christmas Lights Switch On event. Members were informed that the Chairman of the Christchurch Lights event was stepping down and that the Council should start thinking about funding possibilities for the Christmas lights next year.

Cllr W Grace joined the meeting at 6.11pm.

Cllr Grace advised that she had been involved in the Christmas Light Switch On event during the last seven years as a volunteer and that there were various funding issues for this event.

The Town clerk advised Members that he would investigate the funding position with BCP Council for Christchurch Christmas Lights and the contract terms and report back to this committee.

**161. Public Questions**

There were no questions from the public on this occasion.

Cllr F F T Neale joined the meeting at 6.30pm.

**162. Town Clerk's Report**

An updated schedule of payments for November 2019 were circulated at the meeting and were approved and signed, which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of November 2019 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

**RESOLVED that:**

- a) the schedule of payments for November 2019 be approved: and
- b) the monthly accounts for the period to the end of November 2019 be noted.

Voting: nem.com.

**163. RESOLVED to exclude the press and public pursuant to Public Bodies (Admissions to Meetings) Act 1969 due to the following matters relating to the personal information of an employee/individual.**

Voting: unanimous

**164. Macebearer Contract (Exempt)**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Members considered the report on the Job Role and Person Specification for the addition to the Council's staff.

**165. Overtime authorisation (Exempt)**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Members noted the report on overtime for one of the Council's member of staff.

**166. Urgent Item- Tree Remedial Works**

With the approval by the Chairman this urgent item was added to the agenda following an email request received after the agenda had been published from the BCP Council's Tree & Landscape Officer for remedial tree work to be carried out following storm damage

The meeting ended at 7.57pm

CHAIRMAN