



Christchurch Town Council

Old Town Hall
30 High Street
Christchurch
Dorset, BH23 1EA

Resources Committee Agenda

Tuesday, 8 September 2020, 6.00pm

You are summoned to attend a meeting of the **Christchurch Town Council** to be held via Zoom conferencing facilities on **Tuesday, September 2020 at 6.00pm.**

Membership:

Chairman: Cllr P Hilliard

Vice Chairman: Cllr A E Coulton

Cllr Mrs S Bungey

Cllr C A Gardiner

Cllr W Grace

Cllr F F T Neale

Cllr Mrs S Spittle

Cllr M J Tarling

Members of the public wishing to attend the meeting should use the link:

<https://zoom.us/j/92618218059?from=msft>

Meeting ID: 926 1821 8059

Passcode: 148705

The business to be transacted is set out overleaf

Daniel Lucas

Town Clerk

2 September 2020

For further information please contact Daniel Lucas on 01202 022479 or email townclerk@christchurch-tc.gov.uk

Agenda

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interests

Members are reminded that any disclosable pecuniary interests must be declared including any issues which may arise through predetermination of bias.

3. Minutes of the Previous Meeting

To confirm as a correct record the Minutes of the meeting of the Resources Committee held on 4 August 2020 (copy attached)

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4. Public Participation

In accordance with the Council's Standing Orders the period of time designated for Public Participation cannot exceed 15 minutes unless directed by the Chairman of the meeting and a member of the public shall not speak for more than 5 minutes.

5. Public Questions

Members of the public who wish to ask a question at the meeting shall give notice to the Town Clerk of the question no later than 12 noon on the working day before the meeting is on. The question stated in the notice shall be the question asked at the meeting. The Chairman will call on those wishing to speak in turn, each questioner being allowed to speak for a maximum of 3 minutes. Those wishing to speak shall state their name and address.

6. Town Clerk's Report

Income/Expenditure August 2020 for information.

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7. Christchurch High Street

Verbal
Report

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes

CHRISTCHURCH TOWN COUNCIL

RESOURCES COMMITTEE

Minutes of the Meeting held on 4 August 2020 at 6.00pm via Zoom conferencing facilities

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr C A Gardiner, Cllr W Grace, Cllr F F T Neale, and Cllr M J Tarling.

Also in attendance:

Apologies: Sue Spittle

Officers present: Daniel Lucas, Town Clerk

Members of the Public present: None present.

Members of the Press present: None present

56. Declarations of Interest

There were no declarations of interest on this occasion.

57. Minutes of Previous Meeting

The minutes of the meeting held on 7 July 2020 were agreed and signed as an accurate record.

Cllr Coulton raised concerns about weed killing and shrubs in Druitt Garden. Cllr Gardiner mentioned wildlife and how this was perhaps a factor. Cllr Tarling agreed with Cllr Coulton that the standard under the Service Level Agreement was not too good and had looked at the Druitt Garden Masterplan. Setting aside some money for the Druitt Garden project via the Surplus Budget Working Group was discussed.

Voting: unanimous

58. Public Participation

There was no public participation on this occasion.

59. Public Questions

There were no questions from the public on this occasion.

60. Town Clerk's Report

An updated schedule of payments for the period 01.07.2020 to 31.07.2020 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of July 2020 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

RESOLVED that:

a) **the schedule of payments for the period 01.07.2020 to 31.07.2020 be approved; and**

b) **the monthly accounts for the period to the end of July 2020 be noted.**

Voting: unanimous

61. Appointment of Councillor of Resources Committee

The Town Clerk invited nominations for the replacement Member to Resources Committee following the untimely passing of Honorary Freeman Cllr Colin Bungey.

RECOMMENDED to Full Council that Cllr Charrett fill the Councillor vacancy on the Resources Committee.

Voting: unanimous

The meeting ended at 6.37pm

CHAIRMAN

Christchurch Town Council
Resources Committee – 8 September 2020
Schedule of Payments for Approval

Christchurch Town Council Payments List							
Payments List 01.08.20 - 01.09.20							
Expenditure:							
Invoice Date	Invoice Number	Supplier	Details	Net Amount	VAT	Gross Amount	
01.08.20	800145163	BCP	rates- Quomps	£1,153.85	£0.00	£1,153.85	
20.08.20		The Payroll & Tax Accounts Ltd	Monthly Payroll	6313.22	£0.00	£6,313.22	
28.08.20	ICO:00014427894	Information Commissioner's Office	Data Protection fee	£35.00	£0.00	£35.00	
			Direct payments made:	£7,502.07	£0.00	£7,502.07	
01.08.20	TEL6585	Rejuvenate	Phone charges	£60.21	£12.04	£72.25	
01.08.20	12293	Rejuvenate	Managed ICT services 01/08/2020 - 31/08/2020	£85.60	£17.12	£102.72	
10.08.20	539	Dorset Planning Consultants	Professional planning support for July 2020	£455.38	£91.08	£546.46	
18.08.20	12223	Rejuvenate	Remote Support	£24.00	£4.80	£28.80	
28.08.20	2251	Payroll & Tax Ltd	Payroll charge- August	£48.00	£9.60	£57.60	
28.08.20	INV38457698	Zoom	Petty Cash payment-Video Communications-on line meetings	£11.99	£2.40	£14.39	
01.09.20	12528	Rejuvenate	Office 365 Exchange Online Plan 1	£6.00	£1.20	£7.20	
01.09.20	12540	Rejuvenate	Office 365 Exchange Online Plan 2	£66.00	£13.20	£79.20	
01.09.20	12605	Rejuvenate	Managed ICT Services [01/09/2020 - 30/09/2020]	£91.60	£18.32	£109.92	
01.09.20	8/23/20	Survey Monkey	Advanatage Annual Plan	£320.00	£64.00	£384.00	
			Payments to authorise:	£1,168.78	£233.76	£1,402.54	
			Total payments	£8,670.85	£233.76	£8,904.61	

Signed by:

Cllr Paul Hilliard

Chairman of Resources Committee

Date:

