

CHRISTCHURCH TOWN COUNCIL

RESOURCES COMMITTEE

Minutes of the Meeting held on 6 October 2020 at 6.00pm via Zoom conferencing facilities

Present:-

Chairman: Cllr P Hilliard

Vice-Chairman: Cllr A Coulton

Present: Cllr C A Gardiner, Cllr V Charrett, Cllr W Grace, Cllr M Cox, Cllr F F T Neale, Cllr Mrs S Spittle and Cllr M J Tarling.

Also in attendance:

Apologies:

Officers present: Daniel Lucas, Town Clerk
Susan Roxby, Administrative Support Officer

Members of the Public present: None present.

Members of the Press present: None present.

102. Declarations of Interest

There were no declarations of interest on this occasion.

103. Minutes of Previous Meeting

The minutes of the meeting held on 8 September 2020 were agreed and signed as an accurate record.

Voting: nem. con.

104. Public Participation

There was no public participation on this occasion.

105. Public Questions

There were no questions from the public on this occasion.

106. Town Clerk's Report

A schedule of payments for the period 01.09.2020 to 01.10.2020 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of September 2020 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cllr Mrs Spittle joined the meeting at 6.05pm.

The Town Clerk informed Members that the Council's second half of the precept figure had been received from BCP Council on 1 October 2020.

Cllr Cox advised that the Town Council's balance of account was too high a figure to hold in one account and that the funds should be diversified between accounts for insurance purposes.

The Town Clerk informed Members that investment of the Council's funds would be considered in the future.

The Chairman requested that annual income and expenditure figures be obtained from Stour Valley and Poole Partnership (SVPP) who undertake the external invoicing for each of the Council's allotment sites and that these figures be reported to the next Resources meeting.

RESOLVED that:

- a) **the schedule of payments for the period 01.09.2020 to 01.10.2020 be approved; and**
- b) **the monthly accounts for the period to the end of September 2020 be noted.**

Voting: nem. con.

107. Christchurch Extra Staff

The Town Clerk provided Members with a verbal update on the current workloads and advised that due to the current covid restrictions that a

recruitment process had not taken place and that this could be considered later in the financial year.

Cllr Coulton felt that staffing should be considered at the next Full Council meeting in order that all Councillors could be included in the debate.

Cllr Tarling felt that employing a Deputy Town Clerk should be considered.

RESOLVED that the Town Clerk produces an appraisal of current workloads and observations to Full Council outlining options available to Council and where necessary identifying possible roles for further exploration and development.

Voting: nem.com.

- 108. RESOLVED to exclude the press and public pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the matter relating to the personal information of the matter relating to living individuals and relating to the financial and business affairs of the authority.**

Voting: unanimous

- 109. National Salary Award**

Members were asked to consider the report on the National Salary Award following the National Joint Council for Local Government Services (NJC) agreeing the pay scales to be implemented from 1 April 2020, and to be backdated accordingly.

The meeting ended at 6.52pm

CHAIRMAN