

CHRISTCHURCH TOWN COUNCIL

RESOURCES COMMITTEE

Minutes of the Meeting held on 9 March 2021 at 6.00pm via Zoom conferencing facilities

Present:-

Chairman: Cllr P Hilliard

Vice Chairman: Cllr A Coulton

Present: Cllr V Charrett, Cllr M Cox, Cllr C A Gardiner, Cllr W Grace, Cllr F F T Neale, Cllr S Spittle and Cllr Tarling.

Officers present: Daniel Lucas, Town Clerk
Susan Roxby, Administrative Support Officer

Members of the Public present: None present.

Members of the Press present: None present.

246. Declarations of Interest

Cllr Mrs Spittle declared a non-pecuniary interest in minute no. 253 (Council's Insurance) as she is an Ambassador of the Twynham Division of Guides and remained present for the discussion and voting thereon.

247. Minutes of Previous Meeting

The minutes of the meeting held on 9 February 2021 were agreed and signed as an accurate record.

Voting: unanimous

Cllr Tarling joined the meeting at 6.02pm.

248. Public Participation

There was no public participation on this occasion.

249. Public Questions

There were no questions from the public on this occasion.

Cllr Cox joined the meeting at 6.03pm.

250. Town Clerk's Report

An updated schedule of payments for the period 01.02.2021 to 08.03.2021 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The updated monthly accounts for the period to the end of February 2021 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

RESOLVED that:

- a) **the schedule of payments for the period 01.02.2021 to 08.03.2021 be approved; and**
- b) **the monthly accounts for the period to the end of February 2021 be noted.**

Voting: unanimous

251. Budget Monitoring

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Town Clerk updated Members as to current budget position.

RESOLVED that Members noted the half-yearly position of the Council's budget performance.

Voting: nem. con.

252. Reserves

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Members were asked to consider the report on proposals to allocate reserves to projects identified.

RESOLVED that:

- (a) The committee agreed the proposals to earmark the Councils General Reserves to those earmarked budget lines identified at table 1; and**

RECOMMENDS to Full Council the proposals at table 1:

Project	Proposed Reserve Allocation
Town Hall Roof Repair	£230,000
Town Hall Internal Redecoration	£17,825
Druitt Hall Windows	£40,000
Community Infrastructure Levy	£44,000
Total	£331,825

Voting: unanimous

253. Council's Insurance

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Members were asked to consider the Council's Insurance renewal quotation and to authorise the Town Clerk to renew the policy in the terms outlined and to authorise the payment of £2,940.70 inclusive of Insurance Premium Tax.

The Town Clerk advised that Tuttons Well Guide Hut was not on the list of insured assets on the insurance policy as it was incumbent on the tenant to take out insurance. A neighbour had recently reported to the Council that the drains had overflowed at the back of Tuttons Well Guide Hut. The Town Clerk had checked the Guides' insurance policy and requested that flooding be added to the policy.

RESOLVED that:

- a) the Council's insurance for the year 2021/2022 be renewed and authorised payment in the sum of £2940.70; and**
b) the Town Clerk to liaise with Cllr Spittle to ensure that the Guides insurance on Tuttons Well Guide Hut is fit for purpose.

Cllr Neale left the meeting prior to the vote.

Voting: unanimous

Cllr Mrs Spittle declared a non-pecuniary interest in this item as she was an Ambassador of the Twynham Division of Guides and remained present for the discussion and voting thereon.

254. Website Update

Cllr Neale re-joined the meeting at 6.53pm.

The Town Clerk informed Members that Aubergine 262 Ltd was the most competitive company who had quoted for the Council's website design.

RESOLVED that Members authorised the Town Clerk to approach Aubergine 262 Ltd to provide a quote for the updating of the Town Council website.

Voting: unanimous

255. Internal Auditor and Report

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

The Town Clerk provided Members within an overview of the auditor's report.

Cllr Tarling queried when a Projects Officer would be recruited by the Council and was advised by the Town Clerk that the recruitment process for a Project Officer would be brought to the next cycle of Resources.

RESOLVED that the Internal Auditor's report be noted.

Voting: nem.con.

The meeting ended at 7.06pm

CHAIRMAN