

CHRISTCHURCH TOWN COUNCIL

FULL COUNCIL

Minutes of the Meeting held on 5 May 2021 at 6.00pm via Zoom
conferencing facilities

Present:-

Cllr Mrs L Dedman – Mayor

Cllr Mrs S Bungey – Deputy Mayor

Present: Cllr J Abbott, Cllr V Charrett, Cllr A E Coulton, Cllr M Cox, Cllr S Fotheringham, Cllr C A Gardiner, Cllr W Grace, Cllr P Hilliard, Cllr G R Jarvis, Cllr D C Jones, Cllr T Lane, Cllr S J McCormack, Cllr F T Neale, Cllr G E E Polson Cllr Mrs S Spittle and Cllr M J Tarling.

Also in attendance: Honorary Freeman Michael Turvey, Past Mayors Mrs Denise Jones and Mrs Sally Derham-Wilkes.

Officers Present: Daniel Lucas, Town Clerk
Susan Roxby, Administrative Support Officer

Apologies: Cllr Mrs F Cox

Members of the Public present: 16

Members of the Press present: 0

1. Prayers

The Mayor's Chaplain, the Reverend Canon Charles Stewart opened the proceedings with prayers.

2. Declarations of Interest

There were no declarations of interest on this occasion.

3. Minutes of Previous Meeting

The minutes of the meeting held on 15 March 2021 and the Extraordinary meeting held on 27 April 2021 were agreed and signed as an accurate record.

Voting: nem.

4. Announcements

There were no announcements on this occasion.

5. Public Participation

There were no Members of the Public registered to speak in accordance with the Council's Standing orders.

6. Public Questions

There were no questions submitted to the Town Clerk in accordance with the Council's Standing Orders.

7. Questions from Councillors

There were no questions submitted from Members in accordance with the Council's Standing orders.

8. Verbal Reports from Partner Organisations

There were no verbal reports from Partner Organisations on this occasion.

9. Committee Minutes

The Committee Minutes for the last cycle of meetings were received as follows:

Planning Committee, 23 March 2021

The Minutes of the meeting held on 23 March 2021 were received.

Voting: nem. con

Community Committee, 31 March 2021

The Minutes of the extraordinary meeting held on 31 March 2021 were received.

Voting; nem. con

Resources Committee, 6 April 2021

The Minutes of the meeting held on 6 April 2021 were received.

Voting: nem. con.

Community Committee, 13 April 2021

The Minutes of the meeting held on 13 April 2021 were received.

Voting: nem.con.

Extraordinary Community Committee, 23 April 2021

The Minutes of the Extraordinary meeting held on 23 April 2021 were received.

Voting: nem.con

Planning Committee, 27 April 2021

The Minutes of the meeting held on 27 April 2021 were received.

Voting: nem.con

Resources Committee, 4 May 2021

The Minutes of the meeting held on 4 May 2021 were received.

Voting: nem. con

10. Mayor 2021/22

It was proposed by Councillor David Jones, seconded by Councillor Michael Cox, and unanimously –

RESOLVED that Councillor Mrs Susan Bungey be elected Mayor of Christchurch Town Council for the 2021/2022 Municipal Year.

Voting: unanimous

11. Town Mayor's Acceptance of Office

The new Mayor, Councillor Mrs Susan Bungey made the Statutory Declaration of Acceptance of Office. The Mayor then delivered the Mayor's Speech during which she:

- thanked her proposer and seconder;
- thanked the Council for her election;
- thanked the Town Clerk, Daniel Lucas and the Administrator for all of their work undertaken setting up the newly formed Town Council;

- thanked Michael Trowman for agreeing to act as her Consort;
- thanked Reverend Canon Charles Stewart for agreeing to be her Chaplin;
- announced that her Mayoral Charities for the 2021/22 Civic Year are the Somerford Youth Centre and Community Centre and Christchurch Scouts and Guides;
- announced that the Civic Service will be held at Christchurch Priory on 27th May 2021 at 12 midday and she hoped that many residents and local organisations would be able to attend; and
- referred to the Book of Remembrance to remember all of those who have given their lives for the life we have today.

12. Mayor 2020/21 - Vote of Thanks

It was proposed by Cllr S McCormack, seconded by Cllr Tarling and unanimously-

RESOLVED that the Council places on record its appreciation to Councillor Lesley Dedman for her services as Mayor of Christchurch during the 2019/2020 and 2020/2021 Municipal Years.

Voting: unanimous

13. Deputy Mayor 2021/22 Appointment

It was proposed by Councillor Tom Lane, seconded by Councillor Gillian Jarvis, and unanimously –

RESOLVED that Councillor Mrs Avril Coulton be elected Deputy Mayor of Christchurch Town Council for the 2021/2022 Municipal Year.

Voting: unanimous

14. Deputy Town Mayor's Acceptance of Office

The new Deputy Mayor (Councillor Mrs Avril Coulton) made the Statutory Declaration of Acceptance of Office.

15. Appointment of Mayor's Chaplain

The Mayor appointed the Reverend Canon Charles Stewart, Priest in Charge of the Priory, as her Chaplain for the 2021/2022 Municipal Year.

16. Appointment of Mayor's Guide & Scout 2021/22

The Mayor appointed Emily Lakin as her Mayor's Guide and Charlotte Smith as her Mayor's Scout for the 2021/2022 Municipal Year.

17. Mayor' Guide & Scout 2019/21 - Vote of Thanks

It was proposed by Cllr Mrs Sue Bungey, seconded by Cllr Lesley Dedman and unanimously -

RESOLVED that the Council places on record its appreciation to Nayah Bailey as the Mayor's Guide 2019/2021 and Joseph Haskell, Mayor's Scout 2019/21 Municipal Years.

Voting: unanimous

18. Standing Committees, Committee Memberships and Outside Bodies Representation 2021/22

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' and Appendix 'B' to these minutes in the minute book.

Members were asked to approve the arrangements made for the appointment of Members to Committees:

COMMUNITY COMMITTEE (9)

Cllr Mrs S Bungey
Cllr V Charrett
Cllr A Coulton
Cllr L Dedman
Cllr C A Gardiner
Cllr W Grace
Cllr G R Jarvis
Cllr S McCormack
Cllr F F T Neale

**PLANNING & REGULATORY
COMMITTEE (9)**

Cllr J A Abbott
Cllr V Charrett
Cllr M Cox
Cllr S Fotheringham
Cllr G R Jarvis

Cllr D C Jones
Cllr T Lane
Cllr Mrs S Spittle
Cllr M J Tarling

RESOURCES COMMITTEE (9)

Cllr Mrs S Bungey
Cllr A Coulton
Cllr M Cox
Cllr L Dedman
Cllr C A Gardiner
Cllr W Grace
Cllr P Hilliard
Cllr S McCormack
Cllr F F T Neale

The appointment of Councillors as the Council's representatives on the following Outside Bodies for 2021/21 were noted:

REPRESENTATION ON OUTSIDE BODIES 2021/22

OUTSIDE BODY	VENUE OF MEETINGS	DETAILS OF MEETINGS	REPRESENTATIVE (Councillor)	REPORTS TO COUNCIL
Christchurch Harbour Association		March & Nov 5.30pm	1 Councillor representative Cllr Tom Lane	yes
Citizens' Advice Bureau		tbc	1 Councillor representative Cllr Carol Gardiner	yes
Christchurch BID Steering Group	Zoom meetings	4.30pm monthly: • 13th May • 17th June • 15th July • 12th August • 9th September	1 Councillor representative Cllr Mrs Sue Spittle	yes
Christchurch and District Sports Council		tbc	Cllr Mrs S Bungey Cllr C Gardiner Cllr G Jarvis	yes
Friends of Druitt Gardens		tbc	1 Councillor representative	yes

			Cllr A Coulton	
Legate's Charity – Representative Trustees		Jan, April, July & Oct	The Mayor (ex officio) Charity status to be reviewed	yes
Regent Centre Liaison Meeting		Last Monday of Jan, April, July & Oct 5.00pm	(Chairman of Resources Cllr M Cox	yes
Stanpit Marsh Advisory Panel	Stanpit Marsh Information Centre, Stanpit Marsh Local Nature Reserve, Christchurch.	May & Oct	2 Councillors Cllr Gill Jarvis Cllr Paul Hilliard	yes

RESOLVED that:

- (a) the appointment of Members for committees for the 2021/2022 municipal year be approved as set; and**
- (b) the appointment of members as the Council's representatives on Outside Bodies for the 2021/22 municipal be confirmed.**

Voting: unanimous

19. Renewal of Council Policies

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these minutes in the minute book.

Members were asked to consider renewing the Town Council Policies for a further 3 years as listed in the agenda.

RESOLVED That the Town Council renews its existing Council Policies for a further 3 years to the end of the 2024 Municipal Year.

Voting: unanimous

20. General Power of Competence – Declaration

Section 1 of the Localism Act 2011 (“LA”) provides that a local authority has the power to do anything that individuals may generally do. “Local Authority” is defined in section 8 of the LA2011 and includes an “eligible” parish/town council. The prescribed criteria which a local council is required to fulfil in order to become an eligible parish council are set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. It confirms that a local council is eligible to use the general power of competence if:- it has a qualified clerk; a minimum of two-thirds of the total number of councillors have been elected; and it has resolved at a meeting of the council and each subsequent relevant annual meeting (that is, an annual meeting that takes place in a year of ordinary elections of parish councillors) that it meets these conditions. “Qualified Clerk” means one who has attained one of: the Certificate in Local Council Administration; the Certificate of Higher Education in Local Policy; the Certificate of Higher Education in Local Council Administration; or the first level of the foundation degree in Community Engagement and Governance awarded by the University of Gloucestershire or its successor qualifications and the clerk completed training on the General Power of Competence, unless such training was part of obtaining a qualification mentioned above.

RESOLVED that the Council meets the criteria as defined in the Localism Act 2011 and the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in having a qualified clerk and a minimum of two-thirds of its councillors have been elected and as a matter of law has the right to exercise the general power of competence as defined.

Voting: unanimous

21. Future Meeting Venue for Face-to-Face Council meetings

The Town Clerk updated Members that the law had changed regarding holding Council meetings virtually and from 7 May 2021 all Local Governments including Parish and Town Councils must hold their meetings in person. As the Council Chamber was no longer available for use to hold meetings due to Covid testing being undertaken there, a new venue was now required. The Mayor and Town Clerk had undertaken a site visit to Homelands Hall at Kings Avenue, Christchurch and established that this was a suitable venue to hold Council meetings as it was covid secure and accessible and would be the new venue for Council meetings.

A member enquired whether it was possible to hold hybrid meetings and if there was internet access. The Town clerk advised that currently the law did

not allow for hybrid meetings, but this is being lobbied by the Local Government sector.

RESOLVED that Homelands Hall, Kings Avenue, Christchurch be approved as the new venue to hold Town Council meetings.

Voting: unanimous

22. Exempt Business

RESOLVED to pass a resolution to exclude the press and public pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the matter relating to personal information of an employee/individual.

Voting: unanimous

23. Staffing Review (Exempt)

Members were asked to consider the report on the Staffing Review.

Meeting ended at 7.40pm

CHAIRMAN