

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 3 August 2021 at 6.00pm at Homelands  
Hall, Kings Avenue, Christchurch, BH23 1NA

Present:-

Chairman: Cllr M Cox

Vice-Chairman: Cllr W Grace

Present: Cllr Mrs S Bungey, Cllr A Coulton, Cllr L Dedman, Cllr C A Gardiner, Cllr P Hilliard and Cllr S McCormack.

Apologies: Cllr G Polson

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Democratic Services Officer

Members of the Public present: 0

Members of the Press present: 0

**105. Declarations of Interest**

There were no declarations of interest on this occasion.

**106. Minutes of Previous Meeting**

The minutes of the meeting held on 6 July 2021 were agreed and signed as an accurate record.

Voting: unanimous

**107. Public Participation**

There was no public participation on this occasion.

**108. Public Questions**

There were no questions from the public on this occasion.

### **109. Town Clerk's Report**

The schedule of payments for the period 01.07.2021 to 31.07.2021 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of July 2021 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Chairman asked for confirmation that tax was being paid on payroll on behalf of the Town Council by the payroll provider. The Town Clerk advised that the payroll tax paid position was confirmed in the employer payroll portal.

#### **RESOLVED that:**

- a) **the schedule of payments for the period 01.07.2021 to 31.07.2021 be approved; and**
- b) **the monthly accounts for the period to the end of July 2021 be noted.**

Voting: unanimous

### **110. Hybrid Meetings Update Report**

The Town Clerk informed Members that he had attended a Cloudy IT webinar to research how the Town Council could hold Hybrid meetings. Logitech software could be used with rally cameras which would connect to the Town Clerk's laptop and start Zoom video conferencing. The camera spins and focuses on each person speaking with 7 microphones which are round discs with a 15 foot catchment each. The equipment catered for a maximum meeting room capacity of 40 attendees and the cost was approximately £4,000.

Cllr Cox felt it was a good step forward for the Council and proposed a motion that the Town Clerk obtains further quotations for Hybrid meetings, this proposal was seconded by Cllr Hilliard.

**RESOLVED that that the Town Clerk be delegated to obtain further quotations for Hybrid meetings arrangements.**

Voting: unanimous

The meeting ended at 6.35pm

CHAIRMAN

DRAFT