



# Christchurch Town Council

Old Town Hall  
30 High Street  
Christchurch  
Dorset, BH23 1AY

## Resources Committee Agenda

**Tuesday, 5 October 2021, 6.00pm**

You are summoned to attend a meeting of the **Christchurch Town Council** to be held at the at Homelands Hall, Kings Avenue, Christchurch, BH23 1NA on **Tuesday, 5 October 2021 at 6.00pm.**

**Membership:**

**Chairman:** Cllr M Cox

**Vice Chairman:** Cllr W Grace

Cllr Mrs S Bungey

Cllr A Coulton

Cllr L Dedman

Cllr C A Gardiner

Cllr P Hilliard

Cllr S McCormack

Cllr G Polson

The business to be transacted is set out overleaf

Daniel Lucas

**Town Clerk**

29 September 2021

# Agenda

**1. Apologies for Absence**

To receive apologies for absence

**2. Declaration of Interests**

Members are reminded that any disclosable pecuniary interests must be declared including any issues which may arise through predetermination of bias.

**3. Minutes of the Previous Meeting**

To confirm as a correct record the Minutes of the meeting of the Resources Committee held on 7 September (copy attached)

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**4. Public Participation**

In accordance with the Council's Standing Orders the period of time designated for Public Participation cannot exceed 15 minutes unless directed by the Chairman of the meeting and a member of the public shall not speak for more than 5 minutes.

**5. Public Questions**

Members of the public who wish to ask a question at the meeting shall give notice to the Town Clerk of the question no later than 12 noon on the working day before the meeting is on. The question stated in the notice shall be the question asked at the meeting. The Chairman will call on those wishing to speak in turn, each questioner being allowed to speak for a maximum of 3 minutes. Those wishing to speak shall state their name and address.

**6. Town Clerk's Report**

Income/Expenditure September 2021 for information.

To Follow

**7. Exempt Business**

**RECOMENDATION:** To consider passing a resolution to exclude the press and public pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the matter relating to the commercial affairs of businesses and the Council.

**9. Car-Parking – Priory Ward.**

Verbal  
Report  
Cllr Cox.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 7 September 2021 at 6.00pm at Homelands Hall,  
Kings Avenue, Christchurch, BH23 1NA

Present:-

Chairman: Cllr A Coulton

Present: Cllr Mrs S Bungey, Cllr L Dedman, Cllr C A Gardiner, Cllr P Hilliard,  
Cllr S McCormack.

Apologies: Cllr M Cox, Cllr W Grace and Cllr Polson

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Democratic Services Officer

Members of the  
Public present:

Members of the  
Press present: None present

**160. Election of Chairman**

Cllr Coulton was elected Chairman of the Committee for the duration of the meeting.

Proposed: Cllr Hilliard  
Seconded: Cllr McCormack

**161. Declarations of Interest**

There were no declarations of interest on this occasion.

**162. Minutes of Previous Meeting**

The minutes of the meeting held on 3 August 2021 were agreed and signed as an accurate record.

Proposed: Cllr Hilliard  
Seconded: Cllr McCormack.

Voting: Unanimous

**163. Public Participation**

There was no public participation on this occasion.

**164. Public Questions**

There were no questions from the public on this occasion.

**165. Town Clerk's Report**

The schedule of payments for the period 01.08.2021 to 31.08.2021 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of August 2021 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cllr Hilliard queried Rejuvenate invoice whereupon it was remarked by Rejuvenate that they should not have billed the Mayor for IT assistance. The Town Clerk mentioned that he recalled the matter and shall follow-up with Rejuvenate.

Cllr McCormack proposed that the monthly accounts be signed as correct.

Cllr Gardiner seconded the proposition.

**RESOLVED that:**

- a) **the schedule of payments for the period 01.08.2021 to 31.08.2021 be approved; and**
- b) **the monthly accounts for the period to the end of August 2021 be noted.**

Voting: Unanimous

**166. Budget Virement for Tuttons Well Guide Hut**

The Town Clerk updated Members on virement of £5,000 from Knapp Mill Open Space to prop up Tuttons Well Guide Hut budget. This follows recent requests from the Guide Association tenant working with Cllr Jarvis to help clear the boundary and culvert from overgrown bushes and rushes. The Town Clerk commented that the budget currently for Tuttons Well was insufficient to deal with the clearance request and proposed that a virement from the Knapp Mill Open Space budget of £5000 to be added to the current Tuttons Well budget would suffice.

Cllr Hilliard proposed the virement as set-out by the Town Clerk.

Cllr McCormack seconded the proposition

**RESOLVED that virement of £5000 from the Knapp Mill Open Space budget to the Tuttons Well budget takes place.**

Voting: Unanimous.

The meeting ended at 19:06pm

CHAIRMAN

