

<b>Expense description</b>	<b>Est. Cost</b>	<b>Act. Cost</b>
Poll Card printing	£ 1,490.00	£ -
Poll Card delivery	£ 2,795.81	£ -
Ballot paper printing	£ 1,650.00	£ -
Postal vote printing	£ 1,693.00	£ -
Postal vote postage outward	£ 1,064.20	£ -
Postal vote postage return	£ 413.16	£ -
Postal vote opening	£ -	£ -
Polling station hire fee	£ 425.25	£ -
Polling station hire fee	£ 3,295.00	£ -
Polling station hire fee	£ 415.00	£ -
Polling station hire fee	£ 232.50	£ -
Polling station hire fee	£ 235.00	£ -
Equipment delivery	£ 150.00	£ -
Station sundries	£ -	£ -
Presiding Officers	£ 1,075.00	£ -
Poll Clerks	£ 715.00	£ -
Polling staff mileage	£ 68.85	£ -
Count costs (Accommodation, staff time)	£ -	£ -
<b>Total</b>	<b>£15,717.77</b>	<b>£ -</b>

<b>Detail</b>
Quotation received - price excludes artwork, delivery/postage and VAT
Postage calculated at £0.3511 per item mailed via DSA (as per quotation received)
Quotation received - price excludes artwork, delivery/postage and VAT
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RM First Class - 85p
RM Second Class - 66p (based on 50% response rate)
Provided free of charge by Electoral Services
CM2 - St Catherine's Community Hall
CM3 - Temporary building opposite Grove Farm Meadow Caravan Park - Quotation received is excluding VAT -
CM5 - Jumpers Scout Hut
CM6 - Twynham Primary School
CT2 - Portfield Hall
estimated on 6 hrs work for two staff for delivery and collection (Includes van hire)
Provided free of charge by Electoral Services - we currently have 3 spare conversion packs so can make up two more & use Xpress forms
x 5 @ £215
x 5 @ £143
Estimated based on 2021 PCC
Provided free of charge by Electoral Services - providing count is done by core team at council premises during office hours