



Christchurch Town Council

Old Town Hall
30 High Street
Christchurch
BH23 1AY

Community Committee Agenda

Tuesday, 14 December 2021, 6.00pm

You are summoned to attend a meeting of the **Christchurch Town Council** to be held at Christchurch Library, Room 6, High Street, Christchurch, BH23 1AW **on Tuesday, 14 December 2021 at 6.00pm.**

Membership:

Chairman: Cllr A Coulton

Vice Chairman: Cllr G R Jarvis

Cllr Mrs S Bungey

Cllr V Charrett

Cllr L Dedman

Cllr C A Gardiner

Cllr W Grace

Cllr S McCormack

Cllr Mrs S Spittle

The business to be transacted is set out overleaf

Daniel Lucas

Town Clerk

8 December 2021

For further information please contact Daniel Lucas on 01202 022479 or email townclerk@christchurch-tc.gov.uk

Agenda

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interests

Members are reminded that any disclosable pecuniary interests must be declared including any issues which may arise through predetermination of bias.

3. Minutes of Previous Meeting

To confirm as a correct record the Minutes of the meeting of the Community Committee held on 26 October 2021 (copy attached). Exempt Minutes withheld from agenda pack, but to be confirmed also.

4-9

4. Public Participation

In accordance with the Council's Standing Orders the period of time designated for Public Participation cannot exceed 15 minutes unless directed by the Chairman of the meeting and a member of the public shall not speak for more than 5 minutes.

5. Public Questions

Members of the public who wish to ask a question at the meeting shall give notice to the Town Clerk of the question no later than 12 noon on the working day before the meeting is on. The question stated in the notice shall be the question asked at the meeting. The Chairman will call on those wishing to speak in turn, each questioner being allowed to speak for a maximum of 3 minutes. Those wishing to speak shall state their name and address.

6. Public Spaces Protection Order – Saxon Square

The Town Clerk has been advised by BCP Council that the Public Spaces Protection Order for Saxon Square attached as Appendix 1 is currently being considered by BCP Council. The Town Council has been approached for comment. Members shall also hear from BCP's Anti-Social Behaviour Manager to answer any queries and provide input here. Also attached as Appendix 2 is the legal considerations pertaining to this issue and statutory guidance available at <https://www.gov.uk/government/publications/anti-social-behaviour-crime-and-policing-bill-anti-social-behaviour>

Verbal report
Appendices 1&2

	RECOMMENDATION: Members to consider the issue and resolve accordingly.	
7. Avon Beach	Update from Cllr Spittle	Verbal report Cllr Spittle
8. Scotts Hill Lane Playground	Members to be updated following Resources Committee on the 7 th of December 2021 and the new budgetary and financial provisions recommended to be put into place for financial year 2022/2023. Members' attention also to be drawn to the Town Clerk's correspondence to BCP Council attached as Appendix 3 concerning progress here.	Cllr Coulton/Town Clerk and Appendix 3
9. DrUITT Hall - Extension of Lease	Town Clerk to update position with DrUITT Hall lease.	Verbal report
10. P12 2021 Parking Restrictions Proposals Autumn Review 2021 – BCP Consultation Response	Update from Town Clerk following exercise of urgent delegation and response to Consultation attached as Appendix 4	Appendix 4
11. Tree Memorial Plaque	Members to consider the wording for a tree memorial plaque for the late Honorary Freeman Colin Bungey and to resolve accordingly.	Verbal report Cllrs Bungey/Coulton
12. Local Media		Cllr Coulton
13. Platinum Jubilee Working Group Progress Report	Members to be updated about plans and progress.	Cllr Charrett

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

CHRISTCHURCH TOWN COUNCIL

COMMUNITY COMMITTEE

Minutes of the Meeting held on 26 October 2021 at 6.00pm at Homelands Hall,
Kings Avenue, Christchurch, BH23 1NA

Present:-

Chairman: Cllr A E Coulton

Vice-Chairman: Cllr G R Jarvis

Present: Cllr Mrs S Bungey, Cllr V Charrett, Cllr L Dedman, Cllr S McCormack.

Also in attendance: Cllr P Hilliard

Apologies: Cllr Gardiner, Cllr W Grace and Cllr Mrs S Spittle.

Officers present: Daniel Lucas, Town Clerk
Susan Roxby, Democratic Services Officer

Members of the Public present: 5

Members of the Press present: 0

204. Declarations of Interest

There were no declarations of interest on this occasion.

205. Public Participation

A representative from Christchurch Food Festival spoke in relation to Minute No. 207 (Christchurch Food Festival 2022).

206. Public Questions

There were no questions from the public on this occasion.

207. Minutes of Previous Meeting

The minutes of the meeting held on 31 August 2021 were agreed and signed as an accurate record.

Proposed: Cllr S McCormack

Seconded: Cllr L Dedman

Voting: unanimous

The Chairman provided Members with an update of a Geophysical Survey being carried out by the Christchurch Antiquarians in Druitt Gardens.

208. Public Questions

There were no questions received from the public on this occasion.

209. Mundeford Cricket Pavilion

The Town Clerk updated Members on damage to Mundeford Cricket Pavilion and asked the committee if they wished to consider the option of having shutters installed to the front and side of the pavilion. The police had advised against shutters as this would attract graffiti. CCTV had been ruled out due to low hanging eaves as the lens could be blurred. A witch's hat could be considered on a pole to survey the whole of the grounds, but this would be at considerable cost.

Members felt this was a police matter and not a Town Council issue and enquired what action the Police were taking. The Town Clerk informed the committee that the police recommendations were to remove the wooden railings from the pavilion and have an iron bar installed. They also advised that lighting would not be a deterrent, but recommended to have lighting on a timer, although the lights needed to be protected. The side door also required replacing.

The Town Clerk reported that the Council had arranged leaflet dropping in the area to inform residents of the damage to the pavilion and to report any issues. He considered that CCTV was not an option as it was easy to tamper with. Metal fencing could be placed around the veranda, but this would be a costly action.

Members felt that considerable funds had already been spent on the pavilion and queried if the cost of shutters would actually stop the vandalism.

RESOLVED that the Town Clerk be delegated to obtain quotations for the installation of shutters at Mudeford Cricket Pavilion for consideration at a future meeting of the Resources Committee.

Proposed: Cllr S McCormack

Seconded: Cllr L Dedman

Voting: unanimous

210. Tuttons Well Update

The Town Clerk informed Members on works at Tuttons Well and reported that there was a substantial wooden fence in place and that a grate was not required as the fence was sufficient. An additional bar could be added to the fence with a fine wire mesh going onto it which Cllr McCormack had kindly offered to help with this work. It was a too substantial sub for volunteers to clear the foliage as the reeds were 15ft high. The Council was waiting to hear back from BCP Council for a quotation for a tractor to clear out the culvert.

RESOLVED that the verbal report be noted.

211. Christchurch Food Festival 2022

Members were asked to consider giving consent to Christchurch Food Festival for use of the Quomps during the Queen's Platinum Jubilee Weekend.

The Town Clerk informed Members that the Queen's Platinum Jubilee Working Group had recommended this item to be considered by the Community Committee.

A representative from Christchurch Food Festival updated Members on the arrangements for 2022 and advised that they had moved the festival to Platinum Jubilee weekend. Events included a Red Devils parachuting display, the Royal British Legion marching from the church, large screens to be put up to televise the London jubilee event. A street party was proposed on the Quomps and they were asking traders to provide a sharing plater for people to buy and share amongst the community. There would be competitions for children, and plenty of good entertainment including the Jive Bunnies.

The Chairman asked if the stage could be moved further out as it was very cramped at this year's event and was informed that the stage would be moved out to create more space.

Members enquired how many people did they expected to attend the event and were informed that there would be 70 tables with 8 people per table making 560 people in total.

The committee enquired if the Food Festival organisers had contacted community groups to involve them in the event and were informed that this had not been possible yet as date of the event was to be confirmed.

Members enquired details for the setting up and packing up time for the event and were informed that it would be a 3-day build set up and a 1-day breakdown. There would also be a pop-up restaurant, the festival would be between Thursday 2 June 2022 to Sunday 5 June 2022.

Members further inquired if the Food Festival was a commercial firm now and were informed that the structuring of the event had the same percentage of profits going back into local charities.

Members felt that the event was just drawing people to one location and that this would clash with various street parties and asked if it could be held on the August bank holiday weekend. The Food Festival representative advised that this would not be ideal as the income would be 30% down due to other events being held on the August bank holiday.

Members felt that there would be traffic issues if the Town Council held a street party on the same weekend as the Food Festival and that this would stop the Council from arranging a Jubilee Event.

The Food festival representative stated that they would assist the Town Council by undertaking the event management plan for the proposed Council Street Party.

Members debated that Mundeford Recreational Ground or Watermans Park could be used as an alternative venue for the Town Council's the street party.

Members questioned if the street party would have a cost to the Council. The Town Clerk advised that there was the Britain in Bloom budget which could be used for a street party as this budget was unspent this year due to the Covid restrictions.

Cllr McCormack proposed a motion that the Council allows the Quomps to be used during the Queen's Platinum Jubilee Weekend for the Food Festival and a pop-up restaurant with the possible assistance of Christchurch Food Festival for the management of a Town Council event in the High Street. This proposal was seconded by Cllr Dedman.

RESOLVED that the Council gives consent to Christchurch Food Festival for the use of the Quomps to be used during the Queen's Platinum Jubilee Weekend for the Food Festival and a pop-up restaurant with the possible assistance of

Christchurch Food Festival for the management of a Town Council event in the High Street.

Voting: 4:2

212. **Town Crier**

Members were asked to consider if the Council should appoint a Town Crier in a voluntary capacity.

The Mayor informed the Committee that she wished to bring back the tradition of the Council having a Town Crier and hoped to hold a competition on 5 December 2021 to select a Town Crier.

RECOMENDED to Full Council that:

- a) **the Town Council seeks a Town Crier on a voluntary basis with the successful candidate to be chosen by way of a contest in Saxon Square determined by a panel of Judges (chosen by the Mayor, Cllr Mrs Sue Bungey); and**
- b) **the outfit and bell to be provided by way of donations/ volunteers with no cost to the Council.**

Proposed: Cllr Mrs S Bungey

Seconded: Cllr L Dedman

Voting: unanimous

213. **Council Notice Boards**

The Town Clerk informed Members that due to the listed building status of the Town Hall and the entrance to Druitt Gardens that pre application Planning Consent would be required for Council Notice Boards. A Planning agent would be required for the pre-applications and quotations would need to be obtained.

Members felt this would be too much a burden to the Town Council and agreed that they should not proceed further with the proposal for Council Notice Boards.

RESOLVED that the Council should not proceed further with the proposal for Council Notice Boards.

Proposed: Cllr L Dedman

Seconded: Cllr S McCormack

Voting: unanimous

214. **Frequency of Community Committee**

The Chairman asked Members to consider whether the Community Committee should meet monthly and not bi-monthly.

Members requested that the impact this would have on officers' time if the frequency was changed to monthly meetings be reported.

RECOMENDED to Full Council that:

- a) the Community Committee schedule of meetings be amended so that the Committee sits on a monthly basis; and**
- b) the impact on officers' time due to the frequency of meetings being changed to monthly be reported.**

Proposed: Cllr A Coulton

Seconded: Cllr Mrs S Bungey

Voting: unanimous

215. **Exempt Business**

RESOLVED that Members pass a resolution to exclude the press and public pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the following matters relating to the personal information of an individual.

Proposed: Cllr S McCormack

Seconded: Cllr L Dedman

Voting: unanimous

216. **Meritorious Awards**

Members received nominations for Meritorious Awards.

The meeting ended at 7.25pm

CHAIRMAN

APPENDIX 2

Anti-social Behaviour, Crime and Policing Act 2014

59 Power to make orders

(1) A local authority may make a public spaces protection order if satisfied on reasonable grounds that two conditions are met.

(2) The first condition is that—

(a) activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or

(b) it is likely that activities will be carried on in a public place within that area and that they will have such an effect.

(3) The second condition is that the effect, or likely effect, of the activities—

(a) is, or is likely to be, of a persistent or continuing nature,

(b) is, or is likely to be, such as to make the activities unreasonable, and

(c) justifies the restrictions imposed by the notice.

(4) A public spaces protection order is an order that identifies the public place referred to in subsection (2) ("the restricted area") and—

(a) prohibits specified things being done in the restricted area,

(b) requires specified things to be done by persons carrying on specified activities in that area, or

(c) does both of those things.

(5) The only prohibitions or requirements that may be imposed are ones that are reasonable to impose in order—

(a) to prevent the detrimental effect referred to in subsection (2) from continuing, occurring or recurring, or

(b) to reduce that detrimental effect or to reduce the risk of its continuance, occurrence or recurrence.

(6) A prohibition or requirement may be framed—

(a) so as to apply to all persons, or only to persons in specified categories, or to all persons except those in specified categories;

(b) so as to apply at all times, or only at specified times, or at all times except those specified;

(c) so as to apply in all circumstances, or only in specified circumstances, or in all circumstances except those specified.

(7)A public spaces protection order must—

- (a)identify the activities referred to in subsection (2);
- (b)explain the effect of section 63 (where it applies) and section 67;
- (c)specify the period for which the order has effect.

(8)A public spaces protection order must be published in accordance with regulations made by the Secretary of State.

60Duration of orders

(1)A public spaces protection order may not have effect for a period of more than 3 years, unless extended under this section.

(2)Before the time when a public spaces protection order is due to expire, the local authority that made the order may extend the period for which it has effect if satisfied on reasonable grounds that doing so is necessary to prevent—

- (a)occurrence or recurrence after that time of the activities identified in the order, or
- (b)an increase in the frequency or seriousness of those activities after that time.

(3)An extension under this section—

- (a)may not be for a period of more than 3 years;
- (b)must be published in accordance with regulations made by the Secretary of State.

(4)A public spaces protection order may be extended under this section more than once.

61Variation and discharge of orders

(1)Where a public spaces protection order is in force, the local authority that made the order may vary it—

- (a)by increasing or reducing the restricted area;
- (b)by altering or removing a prohibition or requirement included in the order, or adding a new one.

(2)A local authority may make a variation under subsection (1)(a) that results in the order applying to an area to which it did not previously apply only if the conditions in section 59(2) and (3) are met as regards activities in that area.

(3)A local authority may make a variation under subsection (1)(b) that makes a prohibition or requirement more extensive, or adds a new one, only if the prohibitions and requirements imposed by the order as varied are ones that section 59(5) allows to be imposed.

(4)A public spaces protection order may be discharged by the local authority that made it.

(5) Where an order is varied, the order as varied must be published in accordance with regulations made by the Secretary of State.

(6) Where an order is discharged, a notice identifying the order and stating the date when it ceases to have effect must be published in accordance with regulations made by the Secretary of State.