

Agenda Item 9

UPDATE REPORT

Druitt Hall Window Replacement – Award Contract

Report Type:	Public UPDATE Report for Decision
Purpose of Report:	To present Councillors with the Tender returns for the replacement of windows at Druitt Hall
Recommendations:	It is RECOMMENDED that: The Town Council: (a) Members consider the report and the prices received. (b) Delegates Town Clerk to award contract to preferred supplier and to sign on behalf of the Town Council (c) Delegates to Town Clerk to publish the contract award notice
Wards:	Priory Ward
Contact Officer:	James Atkinson – Projects Officer

1. UPDATE

Window replacement Tender

- 1.1. The Druitt Hall Window Replacement Tender Return Report gives an update on the progress on the Window Replacement Scheme.
- 1.2. It informed members that three companies had attended site and submitted a price to complete the works, the costs were:
 - 1. Company 1 - £37,687.50 (Ex VAT)**
 - 2. Company 2 - £70,240.33 (Ex VAT)**
 - 3. Company 3 - £81,500 (Ex VAT)**
- 1.3. The report outlines the advice received from Elcock Associates after they completed due diligence on the three returns as well as the necessary information needed to award the contract.
- 1.4. Referring to the report and ref 2.7 - Comments on Company 2 include
The price is higher than we would have expected, but Company 2 have indicated that they would be willing to review this price as they believe they can make some savings in the works being carried out.
- 1.5. Elcock Associates have received an updated cost from Company 2.
 - (a) The new price is £60,841.43 (Ex VAT)**
- 1.6. The new price reflects the work Elcock Associates have done investigating the cost of manufacturing the windows.
- 1.7. Members are reminded that

- This project requires a specific process of production
- The Town Council offered no guarantee that the lowest priced Tender would be recommended for acceptance
- The Public Contracts Regulations 2015, at section 67 makes it clear that *“contracting authorities shall base the award on the most economically advantageous tender assessed from the point of view of the contracting authority”*.

2. CONCLUSION

2.1. In summary members are asked to approve a contractor based on three costs that have been submitted:

COMPANY 1 - £37,687.50 (EX VAT)

COMPANY 2 - £60,841.43 (EX VAT)

COMPANY 3 - £81,500 (EX VAT)